

Prevent the Sale!

Newsletter for Idaho Tobacco Retailers

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Sponsored by Idaho Department of Health & Welfare

VOLUME 02. NUMBER 10 OCTOBER, 2003

RENEW YOUR TOBACCO PERMIT TODAY!

By Jill C. Urie

With only a couple of months left in the year, it is now time to renew or get a new tobacco permit for 2004. All tobacco permits issued last year will expire on December 31, 2003. The process for renewing or getting a new permit is simple, fast, and immediate. That is, you can print your permit immediately at the time of renewal, or you can request that one be sent by mail. In addition, tobacco permits for Idaho are **FREE!**

To get or renew a tobacco permit simply log on to the Idaho tobacco website at:

www.tobaccopermits.com/Idaho/

and follow the permitting options.

Why Do You Need a Tobacco Permit?

It is against the law to sell, distribute, or offer tobacco products for sale or distribution at retail without having first obtained a tobacco permit from the Idaho Department of Health and Welfare in accordance with Idaho Code 39-5704. There are stiff penalties for selling or distributing tobacco products in Idaho without a permit (Idaho Code 39-5709), so be sure to get for your permit today!

Is This Your First Permit?

If you are applying for a tobacco permit for the first time, this online system can walk you through the registration process. When you log on to the web address above, simply select the option for a "first-time permit" and follow the instructions. The system will ask



you if you are registering for a single or a multiple outlet business. Once you have answered that questions, the system will provide you with the correct form for completing the registration process. When finished, you will have the option of printing your permit immediately or requesting a permit by mail. You can also print a copy of the Idaho code related to tobacco law, an Employee Training Form, as well as age-restricted signs. If at any time you have questions about the permitting process, you can select the "help" menu for further assistance.

Single Outlet Renewal Process

If your business has only one outlet and you are renewing your permit, select the link: "**Renew a permit** for a single business location." To renew, you can either enter your current permit number or your business name. If you have trouble entering your permit number or business name, click on "Help" or "Tips for searching for your business name."

Renew Your Tobacco Permit continued

Once you have successfully logged in, you should be able to access your current record. You should review your record and correct wrong information or add any missing information to your record.

If you have any unpaid fines, you must pay them before your permit can be renewed. You can pay fines online with a credit card when selecting the “pay fines” option. Once the fine is paid, you can continue with the renewal process.

Once renewal is complete, you can either print your permit immediately or have it sent by mail.

Multiple Outlet Renewal Process

If you are renewing permits for a business with multiple outlets, select the link: “Renew all permits at once.” To renew permits, select your corporation name from the pull-down menu provided. Once your record has been accessed, you should correct or add information for your various outlets. You can choose to renew all of your permits at once or select specific outlets for renewal.

Fines must be paid before the tobacco permit can be renewed for any particular outlet. The system will allow you to renew the permits for your outlets that do not owe fines.

Once the renewal process is complete, you can either print the permits or have them sent by mail.

Factoids and Statistics

“B+” Average for September

According to Idaho Code 39-5701 the Idaho Department of Health and Welfare must inspect each business that sells tobacco to ensure that it does not sell tobacco to minors. For September of 2003:

- ❖ 113 Vendors were inspected. *
- ❖ 14 Vendors sold to the inspecting minor.
- ❖ The compliance rate for the month off September 2003 was 87.61%.

*Inspections where purchase attempts were made.

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